



**BDSRA Board Meeting
December 14, 2025
1:00 pm EST**

Members Present

✓ Barb Wuebbels
✓ Fred Surrey
✓ Gretchen Fieschko
✓ John Ireland
✓ Amy Fenton Parker

✓ Barb McDonough
✓ Kate Haller
✓ David Pearce
✓ Suzette James
✓ Wayne Kiefer

✓ John Patterson
Absent:
Fern Leal-Pardinas

Call to Order

The meeting was called to order by Barb Wuebbels at 1:03 pm

Honoring Recent Batten Angels

Wayne read the names of children who have passed since October 26, 2025. We had a moment of silence to honor their memory.

Minutes

Approval of the October 26 Meeting Minutes – Wayne moved to approve, Gretchen seconded, John Patterson abstained since he did not attend the Oct 26 meeting. Motion passed to approve the minutes. Regarding conference meeting planning contract, Dave motioned for a re-vote for a one-year contract, which was seconded by Gretchen.

Town Hall: Briefly discussed attendance and reactions of our First Town Hall Zoom meeting with Batten Community that took place on November 9th, 2025. Attendance was good for first meeting. Several signed up at last minute.

President's Report presented by Amy

MSO SharePoint Site: Reviewed & discussed overview of how the SharePoint site can be used.

Annual Appeal: Reviewed Annual Appeal activity

Impact Report: Reviewed and presented an update of plans

Site Solutions Contract for Annual Family Conference – led by Barb Wuebbels: The Board carefully reviewed the contract options of 1 or 3 years. Suzette motioned to approve a one-year contract, Gretchen seconded the motion. Motion carried to approve the contract for Site Solutions to manage only the 2025 conference at this time.

Finance Committee: Wayne Kiefer

1. **2025 Budget:** Reviewed snapshot of Budget vs. Actual status

2. **Update of Chart of Accounts and Class Codes:** Reviewed and discussed the purpose and benefit of changes. John Patterson motioned to approve. Barb Wuebbels seconded motion. Approval carried by all.



3. Finance Policies:

- **Approve of Expenses policy:** Approval was tabled for further discussion.
- **Use of Restricted Funds Policy:** Reviewed and discussed. Kate motioned to approve. Barb Wuebbels seconded motion. Motion to approve carried (7 yes/3 no).
- **Stock Gift Policy:** Reviewed and discussed. Gretchen motioned to approve. Barb Wuebbels seconded motion. All approved.

Memorial Updates: Barb Wuebbels

- **Ads appearing on Children's memorial pages:** Discussed the updates needed to the software to resolve issue. John Ireland volunteered to assist with update project and if unable to fix immediately, to close the site temporarily.
- **Storage of Memorial: In process:** Darlene and Randy Royalty's family member has graciously offered to continue to store memorial in Quincy, IL at No Charge.

The General Board meeting was adjourned at 3:30 pm EST. Board members went into Executive Session.

Next meeting: Full Board meeting January 31-Feb 1, 2026 - O'Hare Marriott, Chicago - Agenda to follow. Note: New member onboarding will occur Friday January 30 with Executive Committee and New Members.